

TUESDAY, JUNE 16, 2026
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

The Pickaway County Board of Commissioners met in Regular Session in their office located at 139 West Franklin Street, Circleville, Ohio, on Tuesday, June 16, 2026, with the following members present: Mr. Jay H. Wippel, and Mr. Gary K. Scherer in attendance. Mr. Harold R. Henson, and Marc Rogols, County Administrator, were absent.

In the Matter of
Minutes Approved:

Commissioner Gary Scherer offered the motion, seconded by Commissioner Jay Wippel, to approve the minutes from June 9, 2026, with corrections.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, absent; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Brandy Stewart, Clerk

In the Matter of
Bills Approved for Payment:

Commissioner Gary Scherer offered the motion, seconded by Commissioner Jay Wippel, to adopt the following Resolution:

BE IT RESOLVED, that the bills have been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated June 16, 2026, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio, to draw his warrant on this entry in the amount of \$189,865.44 the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, absent; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Brandy Stewart, Clerk

In the Matter of
Then and Now Certification Approved for Payment:

Commissioner Gary Scherer offered the motion, seconded by Commissioner Jay Wippel, to adopt the following Resolution:

BE IT RESOLVED, that the County Auditor certifies that both at the time that the following contracts or orders were made and at the time that a certification (Section 5705.41) was completed, sufficient funds were available or in the process of collection, to the credit of a proper fund, properly appointed and free from any previous encumbrance. The Then and Now Certification has been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated June 16, 2026, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners, as Taxing Authority are authorizing the Auditor of Pickaway County, Ohio, to draw his warrant on this entry in the amount of \$256,541.65 on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, absent; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Brandy Stewart, Clerk

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**In the Matter of
Supplemental Appropriation Approved:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Jay Wippel, to approve the following requests for SUPPLEMENTAL APPROPRIATION:

\$120.00 – 1001.140.30.520310– IT Dept Life Insurance Payroll – Commissioner

\$245.00 – 1001.102.30.520310 – Maintenance Life Insurance Payroll – Commissioner

\$2.59 – 2035.132.32.520310 – 911 Life Insurance Payroll – Commissioner

\$90.30- 2046.520.34.520310 – D&K Life Insurance Payroll - Commissioner

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, absent; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Brandy Stewart, Clerk

**In the Matter of
Report Provided by Tim McGinnis:**

The following is a summary of the report provided by Tim McGinnis, Planning and Development:

- Planning Commission: June 9th Agenda
 - Scioto Township Rezoning Application – AG to R1
 - ROW Dedication – Harrison Township
 - County Land Use Plan Discussion
- Outstanding Plats:
 - Park 762
- Lot Splits:
 - Approved 2 lot splits in the last week, 12 open applications currently.
- CDBG
 - No Update
- County Land Use Plan

**In the Matter of
Report Provided by Robert Adkins:**

The following is a summary of the report provided by Robert Adkins, IT Director.

- Quote from People Driven Technology for DUO Licensing
- Quote from IDNetworks for Mobile CAD Licensing supporting Fire Departments
- 4th District Court of Appeals – Marc Rogols and I met with Tasha and Judge Hess. We learned the concerns they are trying to deal with which mostly evolve around the administrative structure and operation of working with the remote offices. Putting move on hold until further research concerning compliance requirements and demonstration of an alternative collaboration model.
- Mark Yarnell on site Wednesday finalizing Fiber drawings and second connection from new Palos to SO Datacenter. Also plan to meet with Tasha Ruth concerning scope of demo.
- BOE meeting – State provided support for CrowdStrike EDR is ending
- Completed Palo Alto upgrades on BOE Palo and SO Palos last week
- Probate move is complete
- I finished my migration to laptop
- Elevator Phone setup complete
- Working with Microsoft to enable tax exemption for PCLandBank.net and the refund on taxes charged for licensing.
- Working with the Prosecutors office to replace Desktops/laptops

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- IDNetworks project update – Changing to weekly meetings with written status reports each Friday from Doug Blenman.
- Eric attending a CrowdStrike event in Columbus to see their new offerings
- Getting quotes for backup of Entra
- Meeting with CrowdStrike to demonstrate browser security
- Meeting with Spectrum concerning Eline links that are out of contract
- Deploying SO desktop.

In the Matter of
Report Provided by Tiffany Nash:

The following is a summary of the report provided by Tiffany Nash, EMA Director.

- Approvals
 - Arcadian Inc Quote for mobile radio Wi-Fi antennas
- This Week
 - ID Networks Call – 6/15
 - MARCS Meeting – 6/16
 - Tiff to Speak at Chamber Women’s Luncheon – 6/17
 - Rickenbacker Air Show – 6/19 - 21
- Next Week
 - Support for the Pickaway County Fair
 - Crisis Intervention Advisory Committee – 6/24, Chillicothe
 - Extreme Water Information Network Group – 6/25
- Programs
 - EMA Operations
 - EMA Dues Update
 - Public Notification & Warning
 - Class with FEMA IPAWS Lab August 27 @ State EOC
 - Class with Warn Room at Franklin County in September
 - Cost \$333 per person, would send 2
 - Franklin County, Licking County and other paying the bulk of the bill
 - EMA Website
 - Moving from GoDaddy (pickawayema.org) and expanding page through County website (pickawaycountyohio.gov)
 - Will save almost \$300 a year
 - Fair Update
 - 911 Coordinator
 - No new information
 - LEPC
 - No new information
 - Radio Programming –
 - Need Wi-Fi antennas for mobile fleet vehicles.
 - Arcadian Inc. quote presenting for approval
 - Audit letter for Motorola purchase in 2025
 - Run Cards
 - Vendor information – see attached
 - ID Networks Call update from 6/15/2026
 - Drone Program
 - Had meeting with Chief Fisher & Ohio Homeland Security for drone detection during Pumpkin Show
 - Applying for TFR over venue – Chief Fisher
 - Applying for OHS to provide drone detection surveillance
 - Drones over county property
 - Forms
 - EMA Website
 - CERT
 - No new information

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In the Matter of
Report Provided by Jeremy Grant:

The following is a summary of the report provided by Jeremy Grant, Dog Warden.

- Mr. Grant reported that they are housing 25 dogs. There were 2 visitors to the shelter last week and 4 volunteers.

In the Matter of
Report Provided by Angela Karr:

The following is a summary of the report provided by Angela Karr, Deputy County Administrator:

- There were Zero (0) BWC claims (2026 = 6) and No (0) unemployment claims filed for the week (2026 = 1).
- Gov Deals –
 - PCSO provided information to post the two old Harley Davidson Motorcycles for sale. No Update
 - Waiting for information on old covert cars being sold. Donation to Airport to replace van.
- Personnel –
 - Zero (0) new hire packets have been handed out this week, and a total of 41 in 2026.
- Job openings –
 - P/T Custodian & F/T Custodian – Posted – Two applicants
 - Maintenance Worker – Posted
 - Highway Maintenance Worker II (Engineer) – Posted
 - Assistant Prosecutor – Juvenile Division (Prosecutor) – Posted
 - Driver License Examiner (Clerk of Courts) - Posted
- Building Department – No update
- Health Insurance –
 - Justin Grant, CEBCO – setting time for 30th quarter review and pre-renewal
- Miscellaneous –
 - Maintenance – Started hanging flag buntings (Commissioners' Office, Engineer, Building Dept. & Annex)
 - Courthouse – Maintenance started restoration on the large ports for the entrance of Courthouse.
 - EMA – New picnic Table
 - Health Dept. – Lauren, RPHF Solid Waste had concerns with the Dumpster Event held by the Health Department. Event is not manned and they put in a work order for maintenance to come clean up at dumpster location. Told maintenance not to report to workorder until speaking with Commissioners. Need to inform maintenance how to respond.
 - Weed Control – Estimate from Butler Lawn Care to add Prosecutor's Office. He does Sheriff's Office, Airport, Radio Towers, Pump Stations & Dog Shelter.
 - Robert Adkins, IT – ID Networks Status
 - JFS – Depreciation cost raising from \$5,000 to \$10,000
 - Auditor's Office – Public Area (Executive Session)
 - America 250 Heritage Tree – Rich Donohue called and wants to make sure Pickaway County is planting a Heritage Tree
 - Ohio Energy Efficiency Grant Opportunity

In the Matter of
Executive Session:

At 10:09 a.m., Commissioner Gary Scherer offered the motion, seconded by Commissioner Jay Wippel, to enter into Executive Session pursuant to ORC §121.22 (G) (1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation, etc., of a public employee with Engineer's office with Angela Karr, County Deputy Administrator, Brandy Stewart, Clerk, and Adrienne Kuhn Administrative Assistant in attendance.

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Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, absent; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Brandy Stewart, Clerk

At 10:24 a.m., the Commissioners exited Executive Session and Commissioner Gary Scherer offered the motion, seconded by Commissioner Jay Wippel, to resume Regular Session.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, absent; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Brandy Stewart, Clerk

No Action taken.

In the Matter of
Report Provided by Chief James Brown:

The following is a summary of the report provided by Chief Brown, Pickaway County Sheriff.

- Sheriff Hafey is at Master in Anti-Corruption Studies today.
- Update with ID Networks. They are working on getting an explanation about timelines. Trying to get ID Networks committed to coming to a meeting within the next couple of weeks.

In the Matter of
Job & Family Services:

Nick Tatman, Job and Family Services Director, met with the Commissioners to provide an update of JFS. They have hired Lynne Nothstine for the vacant agency attorney, hired Emma Ferrel for vacant customer service position, and hired Alexandra Heeter and Amber Banks for the vacant child welfare positions. Mr. Tatman reported that they currently have 22 children placement and the total number of children involved with child welfare is 91. There are 9 children in residential placement.

Mr. Tatman reported that the current Statewide SNAP error rate is 5.77%. The state needs to be at 6% by October 2026. Pickaway County error rate needs to be at 6% by October 2026. July 1, 2026, Anduril will be meeting with Pickaway County Ohio Means Jobs to discuss job opening and what Ohio Means Jobs can do to help. The agency completed fiscal monitoring from ODJFS. No significant findings. Pickaway County earned \$9,572.46 in incentive funds for FY26 Q3. A \$10 million appropriation for SFY 2027 to assist counties with the impact of the reduction in federal SNAP matching funds. Mr. Tatman had the unemployment rate numbers for February 2026 4.6%, March 2026 3.9%, and April 2026 was reported at 3%.

In the Matter of
Pickaway County Plan for Child,
Family and Adult Community and
Protective Services Expenditures
(State Budget Line Item 533):

Commissioner Gary Scherer offered the motion, seconded by Commissioner Jay Wippel, to adopt the following Resolution:

Resolution No. PC-061626-42

Pickaway County Plan for Child, Family and Adult Community and Protective Services Expenditures
(State Budget Line Item 533)

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The Pickaway County Job and Family Services receives a Child, Family and Adult Community and Protective Services Allocation from Ohio Department of Job and Family Services. These funds are state general revenue (GRF) funds and may be used as state or local match to support its child support enforcement agency (CSEA) or public children services agency (PCSA) activities. These costs must be associated with the purposes listed in OAC 5101:9-6-12.4(D-E)

To properly access these funds for the CSEA or PCSA, they must be transferred from the Public Assistance Fund in which they are received from the Ohio Department of Job and Family Services into the Child Support Enforcement Fund or Public Children Services Fund and is allowable base on OAC 5101:9-6-83 (for CSEA) and ORC 5101.144 (PCSA).

We the Board of Commissioners of Pickaway County, do hereby grant to Nicholas Tatman, Director of the County Department of Job and Family Services, the authority to approve the transfer of money from the PA fund to the CSEA Fund and/or PCSA Fund for calendar 2026 for the herein described purpose.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, absent; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Brandy Stewart, Clerk

In the Matter of
Pickaway County Plan for
Income Maintenance Expenditures:

Commissioner Gary Scherer offered the motion, seconded by Commissioner Jay Wippel, to adopt the following Resolution:

Resolution No. PC-061626-43

Pickaway County Plan for Income Maintenance Expenditures

The Pickaway County Job and Family Services receives an Income Maintenance Allocation from Ohio Department of Job and Family Services. These funds are state general revenue (GRF) funds and may be used for child support enforcement agency (CSEA) in meeting matching fund requirements for the Title IV-D program or to reimburse the county for the administrative expenditures incurred in the administration of the child support program per OAC 5101:9-6-05(I).

To properly access these funds for the CSEA, they must be transferred from the Public Assistance Fund in which they are received from the Ohio Department of Job and Family Services into the Child Support Enforcement Fund, and is allowable base on OAC 5101:9-6-83.

We the Board of Commissioners of Pickaway County, do hereby grant to Nicholas Tatman, Director of the County Department of Job and Family Services, the authority to approve the transfer of money from the PA fund to the CSEA Fund for calendar 2026 for the herein described purpose.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, absent; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Brandy Stewart, Clerk

In the Matter of
Job and Family Services
Memorandum of Understanding for

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**Local Workforce Area 20
Workforce Development System:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Jay Wippel, to adopt the following Resolution:

Resolution No. PC-061626-44

Fairfield, Hocking, Pickaway, Ross and Vinton Counties have been Designated as Ohio Local Area 20/21 for Purposes of the Allocation of Funds Under the Workforce Innovation and Opportunity Act in Ohio

This AGREEMENT, made this 1st day of July 2026 by and between the Fairfield County Board of Commissioners, Hocking County Board of Commissioners, Pickaway County Board of Commissioners, Ross County Board of Commissioners, and Vinton County Board of Commissioners (hereinafter “CEO Consortium” or “CEOs”), The Area 20/21 Workforce Development Board (hereinafter “WDB”) and the Fairfield County Economic Development Department serving as both the Administrative and Fiscal Agent.

WHEREAS, Fairfield, Hocking, Pickaway, Ross and Vinton counties have been designated as Ohio Local Area 20/21 (hereinafter “Area 20/21”) for purposes of the allocation of funds under the Workforce Innovation and Opportunity Act (hereinafter “WIOA”) in Ohio; and

WHEREAS, the CEOs have been designated as the recipient of WIOA funds for AREA 20/21; and

WHEREAS, the WDB has been appointed by the CEOs to provide guidance and support to the WDB’s Director in the development and implementation of policies and programs designed to accomplish the goals of the WIOA; and

WHEREAS, the Fairfield County Economic Development Department has been designated by the CEOs as the Administrative Entity, to be responsible for the administration and oversight of the activities of the WDB; and

WHEREAS, Fairfield County Economic Development has been designated by the CEOs as the Fiscal Agent to be responsible for disbursement of the WIOA funds in Area 20/21; and

WHEREAS, the WIOA requires that a local governance agreement be entered into to delineate the roles and responsibilities of the CEOs, WDB, Administrative Entity and Fiscal Agent.

NOW THEREFORE, in order to establish clear roles and responsibilities for each entity involved in the workforce delivery systems it is hereby agreed as follows:

- **ESTABLISHMENT OF THE WORKFORCE DEVELOPMENT BOARD:**
 - The local Workforce Development Board members will be appointed by the CEOs in compliance with WIOA section 107(c).
 - The membership of the WDB will comply with WIOA requirements as outlined in WIOA section 107(b)(2).
 - Bylaws for local WDB operations will be established and approved to ensure compliance and effectiveness in fulfilling its duties and responsibilities.
 - The CEOs will review the membership of the WDB as it relates to equitable geographical representation of Area 20 and will adjust the size of the board to meet a) the need for geographically balanced representation and b) the requirements of the WIOA regarding categories of board members.
 - CEOs may choose representatives to the Board through county resolutions and in accordance to bylaws.
 - WDB Members attendance and participation will be monitored and the CEOs can remove a member from the WDB due to a sufficient deficiency in accordance with the By-Laws.
 - CEOs, as the local grant recipient, may directly provide some or all youth workforce investment activities outlined in WIOAPL 15-10. If the CEO chooses to provide the services, they may transfer WIOA youth funds to a department under their control so long as the local

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Board approves and the funds are being used for allowable costs. All parties must observe conflict of interest policies as required by 20 CFR 679.430 and the CEOs would retain liability and responsibility for the use of funds.

- The role of the CEOs is outlined in the Ohio Department of Job and Family Services, Workforce Innovation and Opportunity Act Office of Workforce Development WIOA Policy Letter (WIOAPL) No. 15-18 Section IV. Requirements. Subsection A. Chief Elected Official.

- **LOCAL WORKFORCE DEVELOPMENT BOARD DIRECTOR**

- Per the resolutions from each of the five counties comprising Area 20/21 (see appendices), the administrative agent role for the Workforce Innovation and Opportunity Act Area 20/21 is under the Fairfield County Board of County Commissioners – Economic Development Department.
- The director of the Fairfield County Economic Development Department will serve as the Executive Director of the Area 20 Workforce Development Board.
- The responsibilities to the Board of the Director position will be established collaboratively between the WDB and the Fairfield County Board of Commissioners and will include objective qualifications, duties and responsibilities.
- The WDB will, in collaboration with the CEOs, establish an appropriate and feasible method to evaluate the Director. Any action taken to remove the Director from WDB administrative responsibilities must be approved by both the WDB and the Area CEOs. The Board must pass a resolution by majority vote recommending to the CEOs the removal of the Director's administrative duties. The CEOs then must, by majority vote, approve the WDB's recommendation for those administrative duties to be removed.
- The WDB shall, through the Director, procure contracts, obtain written agreements as appropriate, conduct financial monitoring of service providers, and ensure an independent audit is conducted of all employment and training programs.
- The role of the WDB and the Director is outlined in the Ohio Department of Job and Family Services, Workforce Innovation and Opportunity Act Office of Workforce Development WIOA Policy Letter (WIOAPL) No. 15-18 Section IV. Requirements. Subsection A. Local Workforce Development Board.

- **ROLE OF FISCAL AGENT**

- Per the resolutions from each of the five counties comprising Area 20/21 (see appendices), the fiscal role for the Workforce Innovation and Opportunity Act Area 20/21 is under the Fairfield County Board of County Commissioners – Economic Development Department.
- Fairfield County Economic Development, as Fiscal Agent, has been designated by the CEOs to perform accounting and funds management on behalf of the CEOs.
- WIOA formula allocations will be distributed within the five-county area based on county allocation amounts, and may be adjusted as needed to best align with actual customer needs.
- Fairfield County Economic Development, as Fiscal Agent, will comply with state and federal reporting requirements and timelines as defined by the Office of Workforce Development (OWD).
- Fairfield County Economic Development, as Fiscal Agent, will establish or maintain written fiscal policies relative to procurement, auditing, fiscal monitoring and overall fiscal administration.
- Fairfield County Economic Development, as Fiscal Agent, will comply with federal and state requirements applicable to all fiscal agreements i.e.; use of program funds, cost of allocation requirements, reporting requirements and audit requirement.
- The role of Fiscal Agent is outlined in the Ohio Department of Job and Family Services, Workforce Innovation and Opportunity Act Office of Workforce Development WIOA Policy Letter (WIOAPL) No. 15-18 Section IV. Requirements. Subsection A. Fiscal Agent.

- **MULTI-FUNCTION AGREEMENT CLAUSE**

- WIOA requires that a written agreement be entered into where one entity performs multiple functions. The Fairfield County Economic Development Department works separately from

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any Ohio Means Jobs Center or Youth Services organization and therefore does not perform any multiple functions utilizing WIOA funds.

- In performing as the Fiscal Agent for Area 20/21, Fairfield County Economic Development shall appoint personnel whose duties shall include responsibility for receipt of WIOA funds, payment for services and other authorized WIOA expenditures, ensuring sustained fiscal integrity and accountability for expenditure of such funds in accordance with the Office of Management and Budget (OMB) circulars, WIOA and corresponding federal regulations and state policies, responding to financial audit findings, maintain proper accounting records and adequate documentation, preparation of financial reports and providing technical assistance to sub recipients regarding fiscal issues. Individuals under this role shall not be permitted to engage in policy or service delivery issues or activities.

- **DISPUTE RESOLUTION**

In the event of any dispute, claim, question, or disagreement arising out of or relating to this Agreement or the breach thereof, the parties hereto shall use their best efforts to settle such disputes, claims, questions, or disagreement. To this effect, they shall consult and negotiate with each other, in good faith and, recognizing their mutual interests, attempt to reach a just and equitable solution satisfactory to both parties. If they do not reach such solution within a period of sixty (60) days, then upon notice by either party to the other, disputes, claims, questions, or differences shall be finally settled by arbitration administered by Ohio Supreme Court's Commission on Dispute Resolution in accordance with all applicable federal and/or state law and/or rules.

- **DURATION AND MODIFICATION**

This Agreement shall be in effect for one (1) consecutive year from July 1, 2026 until June 30, 2027 and shall automatically be renewed for one (1) year periods unless a majority vote from the CEO Consortium acts to terminate this agreement. This Agreement shall only be modified with written consent of the majority of the CEO Consortium.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, absent; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Brandy Stewart, Clerk

In the Matter of
Job and Family Services
Social Services Block Grant County
Profile Report Summary Estimate:

Commissioner Gary Scherer offered the motion, seconded by Commissioner Jay Wippel, to approve and authorize Commissioner Jay Wippel to execute the Social Services Block Grant County Profile Report Summary Estimate for Pickaway County Job and Family Services.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, absent; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Brandy Stewart, Clerk

In the Matter of
Executive Session:

At 10:55 a.m., Commissioner Gary Scherer offered the motion, seconded by Commissioner Jay Wippel, to enter into Executive Session pursuant to ORC §121.22 (G) (1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation, etc., of a public employee with Angela Karr, County Deputy Administrator, Brandy Stewart, Clerk, and Adrienne Kuhn Administrative Assistant in attendance.

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Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, absent; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Brandy Stewart, Clerk

At 11:03 a.m., the Commissioners exited Executive Session and Commissioner Gary Scherer offered the motion, seconded by Commissioner Jay Wippel, to resume Regular Session.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, absent; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Brandy Stewart, Clerk

No Action taken.

In the Matter of
Executive Session:

At 11:14 a.m., Commissioner Gary Scherer offered the motion, seconded by Commissioner Jay Wippel, to enter into Executive Session pursuant to ORC §121.22 (G) (1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation, etc., of a public employee with Angela Karr, County Deputy Administrator, Brandy Stewart, Clerk, and Adrienne Kuhn Administrative Assistant in attendance.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, absent; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Brandy Stewart, Clerk

- ❖ 11:15 Mrs. Brandy Stewart left session
- ❖ 11:15 Miss Adrienne Kuhn left session

At 11:26 a.m., the Commissioners exited Executive Session and Commissioner Gary Scherer offered the motion, seconded by Commissioner Jay Wippel, to resume Regular Session.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, absent; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Brandy Stewart, Clerk

No Action taken.

In the Matter of
Letter of Support for
Pickaway County Park District,
2026 ODNE Storybook Trail Grant
Application:

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Commissioners:
Jay H. Wippel
Harold R. Henson
Gary K. Scherer



Pickaway County
Board of County Commissioners
139 West Franklin Street
Circleville, Ohio 43113
Telephone: 740-474-6093 FAX: 740-474-8988
1-800-472-6093
www.pickawaycountyohio.gov

Administrator:
Marc Rogols
Deputy County Administrator:
Angela Karr
Clerk:
Brandy Stewart

June 16, 2026

To Whom it May Concern:

Please accept this letter as strong support for the Pickaway County Park District, 2026 ODNR Storybook Trail grant application. This grant will allow the Park District to install 20 permanent storybook display exhibits along a ½ mile walking path at the newly acquired Saltcreek Valley Park in Saltcreek Township, Pickaway County. This project is specifically in line with the goals and objectives outlined by the Federal Highway Administration in their Recreational Trails Program Storybook Trail grant opportunity.

This proposed project will greatly assist the Pickaway County Park District in their mission to expand parks and trails amenities within Pickaway County; a commitment it made in its 2017 successful levy campaign, that now provides dedicated funds for such purposes. Adding outdoor recreation opportunities for Pickaway and surrounding county residents will become an ever- increasing need, as the Pickaway County Economic Development Office estimates that Pickaway County is poised to add 16,000 new residents before 2030.

Specifically, the addition of a permanent Storybook Trail to Saltcreek Valley Park will add educational opportunities for young readers, physical activity for any age, and an opportunity to combine nature appreciation with literacy. Saltcreek Valley Park was formerly the site of Saltcreek Elementary that served the community and the Logan Elm School District

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for over a century. The Park District would like to honor the legacy of this site of learning and education with a permanent Storybook Trail.

Thank you for your consideration of this grant application and it is our hope that the citizens of Pickaway County will be able to enjoy a permanent Storybook Trail at Saltcreek Valley Park for many years to come.

Sincerely,


Jay Wippel, Commissioner

Absent
Harold Henson, Commissioner


Gary Scherer, Commissioner

Commissioner Gary Scherer offered the motion, seconded by Commissioner Jay Wippel, to approve to execute letter of support for a ODNR Storybook Trail Grant Application. The grant will allow the Pickaway County Park District to install 20 permanent storybook display exhibits along a ½ mile walking path at the Salt Creek Valley Park in Saltcreek Township.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, absent; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Brandy Stewart, Clerk

In the Matter of
Water/Wastewater Grant
Pickaway County – Wintergreen/Knollwood
Wastewater Treatment Plant Consolidation:

Commissioners:
Jay H. Wippel
Harold R. Henson
Gary K. Scherer

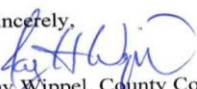


Administrator:
Marc Rogols
Deputy County Administrator:
Angela Karr
Clerk:
Brandy Stewart

June 16, 2026

Ohio Department of Development
Water/Wastewater Grant
Pickaway County – Wintergreen / Knollwood Wastewater Treatment Plant Consolidation
DEV--2021-182884

To whom it may concern,
The funding granted to Pickaway County to help fund the Wintergreen / Knollwood Wastewater Treatment Plant Consolidation project is being used to help fund replacement and consolidation of two wastewater treatment plants in the county. The project is near to completion but has experienced an unexpected delay in construction due to an issue with the performance of filtration sand that was installed. The replacement of material in the sand filter beds will require work to continue beyond June 30, 2026.
Therefore, we would like to request that the grant end-date be extended out to October 31, 2026, to allow the remainder of the project to be funded. The project will be completed by the Pickaway County Commissioners, and without this funding, the community will struggle to pay for the remainder of the work.

Sincerely,

Jay Wippel, County Commissioner
Pickaway County

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OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

Commissioner Gary Scherer offered the motion, seconded by Commissioner Jay Wippel, to approve to execute letter to Ohio Department of Development Water/Wastewater Grant. The letter is for the Pickaway County Wintergreen / Knollwood Wastewater Treatment Plan Consolidation DEV—2021-182884 project requesting the grant end-date be extended out to October 31, 2026. Due to an unexpected delay in construction with the performance of filtration sand that was installed, and will require work to continue beyond June 30, 2026.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, absent; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Brandy Stewart, Clerk

In the Matter of
Ohio Department of Transportation, Office
Of Aviation, 2026 Ohio Airport Improvement
Program, Supplemental Grant Application
For General Aviation Airports:

Commissioner Gary Scherer offered the motion, seconded by Commissioner Jay Wippel, to adopt the following Resolution:

Resolution No. PC-061626-45

Ohio Department of Transportation, Office of Aviation, 2026 Ohio Airport Improvement
Program, Supplemental Grant Application for General Aviation Airports

WHEREAS, The Pickaway County Memorial Airport is in need of improvements and those improvements will be accomplished through the Construct 14-Bay T-Hanger project. The Ohio Department of Transportation Office of Aviation, is accepting applications for 2025 Ohio Airport Improvement Program, Supplemental Grant Application for General Aviation Airports, and

WHEREAS, the Board desires to authorize the Pickaway County Airport Authority Board President to execute the grant contract and any related documents for the FY 2026 Grant Program,

NOW THEREFORE, BE IS RESOLVED, an application was submitted to the Ohio Department of Transportation in the amount of \$488,700.00 for the Fuel Tank Replacement Project by Tim Wilson, President and once a Grant is received from the Ohio Department of Transportation this Board authorized Tim Wilson, Board President of the Pickaway County Airport Authority to accept and execute the Grand contract and all related documents and to manage the grant as necessary inclusive of amendments to the Grant contract and submission of applications for payment associated with the Grant as required by the Ohio Department of Transportation. The Pickaway County Board of Commissioners shall commit a match of funds of \$168,090.00 for the project.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, absent; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Brandy Stewart, Clerk

TUESDAY, JUNE 16, 2026
OFFICE OF THE BOARD OF COMMISSIONERS
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In the Matter of
Quote for People Driven Technology
2026 DUO Renewal for Pickaway
County IT Department:

Commissioner Gary Scherer offered the motion, seconded by Commissioner Jay Wippel, to approve the Quote for People Driven Technology 2026 DUO Renewal for Pickaway County IT Department in the amount of \$10,268.00. It will be for a 5-year Cisco Duo Essentials edition which includes subscription and support.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, absent; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Brandy Stewart, Clerk

In the Matter of
Quote for Arcadian Inc. for Pickaway
County Emergency Management:

Commissioner Gary Scherer offered the motion, seconded by Commissioner Jay Wippel, to approve the quote for Arcadian Inc. in the amount of \$2,564.61. This is for 10 Wi-Fi Stubby Antenna for APX8500 Radio with QMA, and 130 Fixed Right Angle Wi-Fi Stubby Antenna for APX8500 Radio with QMA.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, absent; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Brandy Stewart, Clerk

In the Matter of
County Administrator Report:

The following is a summary of the report provided by Mark Rogols, County Administrator, given by Angela Karr, Deputy County Administrator:

- Building Department –
 - No Report
- Health Insurance –
 - Matt Schoeppe (Wilson Partners) continues working on proposal for Life/Disability. Change centering on AFLAC to combine with benefits+.
- Insurance –
 - No Report
- Dog Shelter –
 - No Report
- Engineer's Office –
 - Continue working with Chris & Representatives from DRC on the sanitary at PCI Prison. No billing since 2018. Researching the "Jed Tax" administered by Grove City and township created.
 - PCSO Lift Station Maintenance has started
- PICCA –
 - No Report
- Fairgrounds –
 - No Report
- Miscellaneous –
 - Probate Court renovation (No Change) – IT to prep old Recorder's Office Thursday, 06/11/26. Move in on Friday, 6/12/26 (Maintenance Crew)
 - Northern Industrial Community Reinvestment Area Agreement Estoppel Certificate (No Change) Referred to Bricker / Email back and forth completing documentation. Not finalized for signature. (No Change)

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PICKAWAY COUNTY, OHIO

- Attended virtual meeting with Auditor Washburn & Treasury Department. Thursday, 06/11/26. Multiple participants and assigned to virtual room to review filings. Referred to secondary email address for “Obligation Validation” Treasury Department to provide detailed report.
- Meeting with Judge Hess & Staff with Robert Wednesday, 6/10/26 for I.T. resolution.
- Met with WDC & PCSO for window & Door Project - Final preparation before bids. PCSO to file security plan. Secondary meeting with PCSO & WDC 7/01/26. PCSO funding from another canceled project.
- Secondary meeting with WDC for Fairgrounds Phase 2 - WDC to proceed as prevailing wage.
- Memorial Hall Windows – Stockmeister to complete final site examination this week. (Mike Wills Coordinating) Pre-Construction meeting pending.
- Scheduling a meeting with John Payne – Incentive Agreement update when return to office.
- Palmer Energy Report 6/11/26
- Tattoo (appearance) Policy & Procedure. Written, then submitted to Jacob Booth (Clemens Nelson) was approved. Request approval for implementation.
- 2026 Cost of Living Pay Raises

In the Matter of
Executive Session:

At 1:21 p.m., Commissioner Gary Scherer offered the motion, seconded by Commissioner Jay Wippel, to enter into Executive Session pursuant to ORC §121.22 (G) (8) to consider confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets, or personal financial statements of an applicant for economic development assistance, or to negotiations with other political subdivisions respecting requests for economic development assistance, with Brian Hill, P3, Kevine Dewine, ILS, Sid Nathan and Jamil Khan, LS Power, Angela Karr, Deputy County Administrator, Brandy Stewart, Clerk, Adrienne Kuhn, Administrative Assistant was in attendance.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, absent; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Brandy Stewart, Clerk

At 2:30 a.m., the Commissioners exited Executive Session and Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to resume Regular Session.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, absent; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Brandy Stewart, Clerk

No action taken.

In the Matter of
Weekly Dog Warden Report:

The weekly report for the Wright Poling/Pickaway County Dog Shelter was filed for the week ending June 13, 2026.

A total of \$190.00 was reported collected as follows: \$50 in adoptions, \$45 dog licenses, \$15 dog license late penalty, \$40 owner turn-ins, \$20 microchip fees, and \$20 private donations.

Four (4) stray dogs were processed in; two (2) dogs were adopted.

With there being no further business brought before the Board, Commissioner Scherer offered the motion, seconded by Commissioner Wippel, to adjourn.

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Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, absent; Commissioner Scherer, yes. Voting No: None. Motion carried.

Jay H. Wippel, President

Harold R. Henson, Vice President (absent)

Gary K. Scherer, Commissioner
BOARD OF COUNTY COMMISSIONERS
PICKAWAY COUNTY, OHIO

Attest: Brandy Stewart, Clerk